

## **IQAC Core Members Meeting Minutes**

Date: 24th Jan, 2022

Time: 14:00 Hrs

Place: Seminar Hall

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Members Present:

1) Mr. Kushal Rajput (IQAC In-Charge)

Following are the minutes of the meeting:

1. Mr. Kushal Rajput, IQAC In-Charge, highlighted the status of AQAR work progress and upcoming submission deadlines. All departments were instructed to expedite pending documentation.
2. He encouraged faculty members to take up research work and publish articles in UGC CARE-listed journals, identifying it as an area of improvement for the institution.
3. A proposal was made to organize research-based workshops for teaching staff either online or offline, with a focus on research methodology and academic publishing.
4. It was decided that all Committees, Cells, Clubs, and Departments should regularly update the ICT Committee regarding any events organized, to ensure proper documentation and reporting.

Recorded by:

Secretary, IQAC